

**FLWGA Board Meeting
March 11, 2021**

The March board meeting was called to order by President, Becky Rice, at 8:02 a.m. via Zoom. A quorum was established with all seven current board members in attendance. Those attending were Becky Rice, Sue Ellis, Betty Detrich, Rosemary Calderon, Leslie Tieszen, Dixie Randle and Pam Tyndall.

Secretary Report –

The February 2021 minutes were previously transmitted to the board for input, and the final copy was sent to the board and posted on the website.

Treasurer Report –

Betty Detrich presented the Profit & Loss dated 03/04/21, Balance Sheet dated 03/04/21, and 2021 Profit & Loss Budget vs Actual dated 03/01/21. She noted that the Profit and Loss should have only been for the month of February, but she sent it for January and February, and reported that there were \$275 for memberships in February. The Balance Sheet reflects we currently have \$9,176.00 in the checking account, and as reflected on the P&L Budget vs. Actual, we have Net Income of \$117.55. Under the Reconciliation Discrepancies on the Profit & Loss statement, the negative \$5.00 entry was as a result of one Prize Fund check having not been cashed for the Closing Day Scramble. Betty reached out to the player, who did not know where the check was, so Betty gave her \$5.00. She will make a journal entry to explain the reason for the extra \$5.00. Otherwise, everything in our records matched the bank's records. Becky will do the check request for this amount and give to Rosemary to sign.

Betty further reported that she has a computer that is owned by the FLWGA and previously used by the prior Treasurer(s) and includes old records from 2016 and 2017. She was planning to clear those records on Quick Books. According to Betty, it is confusing to navigate, and the drive is full. Sue pointed out that if there is something we want to save, we can put it on Google Drive.

Betty produces Financials for the month to month, not through the date of the board meeting. Therefore, the Open Day Scramble tournament was not included in the Financials that she produced for this meeting. She reported that 41 people out of 68 players originally paid through PayPal and there were some refunds, which were necessary due to the rescheduling of the event. It was noted that PayPal charges the FLWGA \$0.45 for the \$5.00 payment, which cost us \$18.45. PayPal does not assess a charge on refunds, although we do not receive return of the original \$0.45 fee. The percentage of PayPal's fee is less on a \$10.00+ payment, so we still want to keep in mind, when planning expenditures for our events. For the Open Day Scramble, Betty plans to distribute cash for the winning payouts, because she does not want to deal with checks not being cashed.

Given the high amount of fees on smaller dollar amounts, it was discussed that we should no longer offer PayPal for any prize fund amounts. Becky pointed out that we are closer to checking in at the clubhouse where we request the players to bring cash if they chose to

participate in the optional game, so we would no longer have the need to utilize PayPal for the nominal entry fee.

Membership Report –

Leslie reported that as of the date of our meeting we have 5 new members for a total of 144 members. We will be dropping one member, who requested to be deactivated. Leslie reached out to her to determine if she wanted to reconsider. She did not. Rosemary said she will also reach out to her and let Leslie know the outcome of her discussion before we actually deactivate her.

Golf Director Report –

Tip of the Week: The Tip of the Week is now being posted on the opening page of the Member Portal.

Opening Day Scramble: The Opening Day Scramble was postponed by a week due to weather. Rosemary reported that we ended up with 66 players. We lost 8 players due to the change in the schedule, but we gained 6 players. Becky reported that we lost an additional 2 players prior to the day of the Scramble, so ended up with 64 players. Rosemary further reported that the Goodie Bags include an autographed book written by one of our members, Amy Puccinelli. Players followed the pandemic protocol much better by staying away from congregating at the clubhouse. She received good comments about the organization of the tournament, including that they liked the range balls being out and ready on the practice range. Becky pointed out that this will only occur on tournament days. Also, pace of play was better.

Member-Member Tournament: This tournament is coming up on April 7. Rosemary sent out a notice describing the Member-Member Tournament and how players may participate. Players have started lining up their playing partners, and Pat Dunmore and Petra Vandergriend are working hard on this event.

Exchanges: The first exchange is on April 27 at Oak Hollow.

Monday Playday: Monday playday start time will be changed to 4:30 p.m. Sixteens players signed up for last Monday, and she had 2 no shows, who did not call her to let her know. Rosemary followed up with them to let them know they were missed and hope they were well. The players are not happy about the time change, and we may lose participation due the change in starting time. Since it is an official playday, she also advised the players that there is no reorganizing of assigned tee time playing partners.

Ringer Cards: Ringer cards are now available in the clubhouse.

Ambassador Program: Rosemary is working on getting the Ambassador Program off the ground. We have 5 new members to whom Rosemary will reach out. Becky pointed out that the coordinators should be receiving notification of new members, and Leslie confirmed that she is sending them notification. Also, Dianne Dunn will reach out to assist them in building a handicap on our site if they have a handicap somewhere else.

Additional Discussion: Becky advised that there is no signup on the web site for the Member-Member Tournament. Rosemary will reach out to the tournament chairs who should work with Sue to get the signup page requirements complete. Becky indicated that an announcement to the membership on signup should not go out until the signup page is complete.

Betty inquired who distributes winnings for the tournaments. Rosemary stated that she will do it or coordinate the distribution. It was determined that Rosemary and Betty will distribute the Open Day Scramble winnings. Betty will prepare the envelopes.

President Report -

Year End Financial Review: Becky reported that Edna Adams submitted the 2020 year end financial review to her on January 8, 2021. She apologized for not bringing it up in the last meeting so that the Board members were made aware and so it would be part of the February meeting minutes. Therefore, she was announcing it now so that it could be included in the minutes. There were 3 instances where approval of 2 board members had not been obtained for certain expenses. They were all legitimate expenses, and given the challenges of a year during a pandemic, it was not surprising. Otherwise, all else was in order. The report was sent to all board members on January 8th.

FLWGA Member Survey: The survey was completed by 42 members (30%). Results were summarized and sent to the board on February 21st. Becky requested that Sue convert the summary document to a PDF and post it on the Member Portal, and that she would advise that it was located there in her monthly President's message.

In response to the survey, several members commented that we should spend more on golf events, and they were willing to spend more out-of-pocket on social rather than golf. The current budget provides for 37% to be spent on social and 26% on golf. Since we tend to get sponsors for our 2 big social gatherings, Becky wanted us to discuss certain budget changes as follows:

- Add \$300 to the Member-Member, Summer, Halloween, and Closing Day tournaments. This may allow us to pay or supplement the prize fund and/or lunches, when we are out of Pandemic mode, and may eliminate the need to collect for these items by check or PayPal.
- Add \$200 to the 9 Hole Tournament.
- Lower the Welcome Back party by \$400 to \$600.
- Lower the Holiday Party by \$500 to \$1,000.
- These changes would take our allocation to 23% for Social and 42% for Golf.

Becky suggested the additional monies on tournaments be used for prize funds (during Pandemic style play) or a reduced cost or pay for lunch. Do we need goodie bags for each tournament? If we do want to provide goodie bags, she suggested we include golf-related items, since the expenditure toward golf activities was indicated. However, how the monies are used would be up to the tournament chairs / Golf Director.

We also have a Net \$500 increase change in budget spending due to the savings in software.

The Bylaws and/or Financial Procedures provide that we may change the budget anytime we want by Board action. After much discussion, it was decided that we would maintain our current budget, i.e., not make the global changes outlined above. However, we supported the general concept of reallocating monies in line with the above considerations. We agreed that as we make any proposed changes for a particular event, then the reason behind a particular budgetary variation would be explained in a “Notes” section to the Financials. With the Member-Member tournament being our next event, a motion was made and seconded to increase the Budget for the Member-Member by \$300 for a total budget of \$500, and by a unanimous vote of all board members, the motion was accepted. Although \$500 is the maximum agreed budget amount, it was noted that it is not necessary to use the entire amount. Becky highly encouraged that the increased amount be used towards the Prize Fund. If we do require a buy-in amount for the Prize Fund, Sue will need to know prior to uploading the signup page to the Member Portal.

The survey also revealed that players are interested in playing the optional games on regular playdays. The 18-hole optional games will be back. Rosemary mentioned that they will look at offering optional games for the 9-hole playday on occasion.

Bylaws Review Committee: In the January board meeting, we approved a Bylaws review committee. Jenny Blackwood will lead the committee and will start to put together her committee of 4 to 6 people in the next month. Here is how it will work:

- The board will review the Bylaws and make recommendations for anything that the committee should review. Becky asked that each of us review the Bylaws within the next 2 weeks and submit our suggestions to her. She will consolidate our suggestions and forward to Jenny.
- The committee will review the Bylaws and the feedback from the Board.
- The committee will submit to the board recommended changes to the Bylaws.
- The board will review and determine which recommendations they would like to submit to the Membership.
- The committee will take the board recommendations and “wordsmith” them into Bylaw language and submit to the board.
- The board will review and make final approval of Bylaw changes.
- The changes will be submitted to the Membership for acceptance (details to be determined).
- Committee will be made up of a variety of members with diverse backgrounds, including but not limited to, FLWGA Bylaw experience or other board experience.
- No current board members will be on the committee.

After a few other discussion items, including the possibility and options for a summer social event, Becky adjourned the meeting at 9:31 a.m. Pam will contact the HOA for guidelines around large gatherings at the pool, and any such gatherings will require that it is permitted by the HOA.