

## **FLWGA Board Meeting February 3, 2021**

The February board meeting was called to order by President, Becky Rice, at 8:03 a.m. via Zoom. A quorum was established with six current board members in attendance. Those attending were Becky Rice, Sue Ellis, Betty Detrich, Rosemary Calderon, Leslie Tieszen, and Dixie Randle with Pam Tyndall joining later in the meeting.

### **Secretary Report –**

The January 2021 minutes were previously transmitted to the board for input, and the final copy was sent to the board and posted on the website.

### **Treasurer Report –**

Betty Detrich presented the Balance Sheet dated 01/31/21, Profit & Loss dated 01/31/21 and 2021 Profit & Loss Budget vs Actual dated 01/31/21. The Balance Sheet reflects we currently have \$8,891.34 in the bank, and the Prepaid Expenses are for our computer software and storage that covers January through February and a little bit of March. On the P&L under Expenses, the computer software and a couple of months of prepaids were moved over. The expense under Supplies was for ringer cards, which Rosemary had printed. The P&L Budget vs. Actual shows we are \$157.71 in the hole for the month. Our member income is \$1,530, and we budgeted \$1,350, so we are already \$180 over for members. Becky reported that the larger administrative expenses have been paid for the year, and we are paid through March for Storage. Our storage fee went up a little more than budgeted. However, the handicap fee went down quite a bit more than we expected to \$6.00 per golfer.

Betty and Becky presented a revised redlined Financial Controls and Procedures, which had previously been sent out to the Board via email from Becky dated 01/31/21. Some of the current procedures were proving to be cumbersome, so they reviewed and revised them as reflected with the redlining. In particular, the Treasurer could not sign a check for over \$50.00. The procedure was revised to delete this restriction and to allow the Treasurer to sign a check in accordance with required approvals. The Reimbursement Request Form already provides for two approval signatures for any check over \$250, so this same requirement was added to the procedures to be in line with the Request Form. Also, a requirement that the check signer cannot be the payee was added as a new check signing procedure. The procedures also provided for 4 check signers having authority as the President, Vice President, Treasurer and Past President. Since the Past President position is open, we only have 3 signers. So, a provision was added to provide the board with the option to designate an additional board member as an authorized signer. For the time being, it was decided to leave the 3 authorized signers for now. All other changes were grammatical in nature. After discussion, a motion was made and seconded to accept the Financial Controls and Procedures as presented, and by a unanimous vote of all six board members who were present, the Procedures were accepted.

### **Membership Report –**

Leslie reported that the current membership count is 142. This number includes 2 new members and one existing member who had failed to renew. Leslie will send new Member information to

Carol Cummings, Becky Ernst, Susan Rice, Dianne Dunn and Rosemary Calderon and drop checks to Betty Detrich. She will also send the Hole-in-One list to Betty and Sue Ellis.

### **Vice President Report -**

Sue reported that she has been working on Google Drive to store all of our documents. She will be reaching out to us for our latest procedures for our respective board / committee positions. She also reported that although we knew that the Golf Software was going to be upgraded, we were caught off guard on the timing, so there were a few issues involving a new URL to get to the new portal. Although we are still having problems with some people logging into the portal, the issues have been resolved for the most part.

The Opening Day Scramble signup page and website are ready, and Rosemary will send the announcement email to Leslie who will send it out later today.

### **Golf Director Report –**

Ringer Cards: Rosemary reported that she obtained new ringer cards for the 2021 season. Although Ringer Cards were not in play during the 2020 season, there were 4 golfers who had a milestone in 2020, and they will be given credit for those milestones in 2021.

Exchanges: She also reported that Exchanges are back and added to the calendar. We will also be hosting an Exchange on May 26, even though the greens will have been aerated. According to Rosemary, ladies from other courses were made aware of that fact and they were okay with it. Golfers will pay extra if they want their own cart. It will be Pandemic Format with no social and no winners declared – just golf. Rosemary indicated that she would like to provide all participants with a goodie bag and will be looking for a sponsor. If she is unable to find a sponsor by the next board meeting in March, then an expense for the goodie bags will be discussed at that time.

Monday Golf: Monday golf is back. Se Kwang agreed to allow for 9 holes at \$22.00 for later in the day. Rosemary will coordinate Monday play until she is able to locate a Monday coordinator.

Golf Events: Since every player will be paying an entry fee for golf events, which includes a prize fund, all FLWGA members who wish to play in a Golf Event and/or participate in the play day game will have to have an established handicap in order to qualify. According to Becky, there are 27-28 members who do not have a handicap. She reached out to each of them via email to inform them that they need to have entered 3 18-hole scores for a handicap. Becky is also revising the online handicap document so that members can better understand handicaps.

Rules: Jenny Blackwood – 2021 Rules Coordinator – contacted Rosemary Calderon on how to proceed with a rules meeting with members, and she is planning on a Zoom event. We also eliminated Rule of the Week on the web page and are now going to post a “Tip” of the week, which may be a rule explanation or just tips on golf etiquette, e.g., pace of play, etc.

## **President Report -**

Becky advised that responses she has received from members to the survey sent out to Members have for the most part been pretty positive. The survey will close on February 8<sup>th</sup>.

As previously announced to all Members, the Golf Course went up on their fees by \$1 starting in March. It was brought to Becky's attention that at some point last year, the Golf Course started incorrectly charging the Wednesday 9 hole group the Monday PM 9 hole group rate. This resulted in the appearance that the Golf Course is going up on this rate by \$8 but really the 9 hole group has just been getting a deal. Becky has received 2 comments about the increase being a lot, and she has responded to the individuals. At this point, Becky does not plan to send any other communications, unless additional queries occur.

After a few other discussion items, Becky adjourned the meeting at 9:11 a.m.